

Regulatory Scientist, Global Stewardship Canada

Recommended Position Title: Regulatory Scientist	Function: Global Stewardship, R&D
Desired Grade: GL25	Reports To (title/grade level): Associate Research Fellow, Global Stewardship, R&D (GL27)
FLSA Status: (To be completed by comp.)	Job Code: (To be completed by comp.)
Evaluation Date & Ref #: (To be completed by comp.)	
<p>Position Summary (Mission/Purpose) This is a great opportunity for a detailed oriented, compliance mindset, document specialist individual contributor. This position presents an exciting opportunity to serve within Global Stewardship (GS) department in Canada. This position will be responsible for enabling and leading regulatory and compliance capabilities. The incumbent will lead with product regulatory compliance for formulas and products as it relates to cleaning consumer products, disinfectant and sanitizer products in Canada.</p> <p>Regulatory compliance is an integral part of product innovation, launch, growth and brand maintenance. Our business has seen significant growth in Cleaning and PPD studios particularly since the onset of COVID-19 pandemic. This position will directly support the growth of the Cleaning and PPD studios.</p> <p>The incumbent needs strong regulatory experience in licensing disinfectant-sanitizers, and a solid team player to work with (a) US R&D and Global Stewardship teams and other functional teams as necessary to plug in, work with and secure assets to accomplish regulatory licensing filings for new disinfectant-sanitizer licensing and update current licenses as part of brand maintenance (b) Canadian PPD and cleaning business teams to enable, support growth of the business (c) Other functions like Quality, Legal, Government Affairs, etc. to enable (b, as above) and (d) liaison with external facing agencies – example: trade associations like CCSPA to help influence and advocate on positions on various files that bolster Clorox positions.</p> <p>The position will also be responsible for compliance activities particularly CEPA compliance with emphasis on Chemical Management Plan, SDS liaison and tracking, VOC, potential CSR activities like SmartLabel across all brands while collaborating with Core Compliance group based in US.</p> <p>The position will take up business support functions like label reviews, MARCOMM reviews.</p>	
Key Responsibilities (in descending order of importance):	% of Time
1. Disinfectant-Sanitizer product licensing. Within Canada lead and execute GS activities like regulatory licensing filings and maintenance related to innovation launches and brand maintenance for Cleaning studio and PPD studio businesses.	55%
2. Work with R&D and GS functions in US to ensure Canadian needs are included and then transfer those assets to execute (above as in #1). Responsibilities include to lead, plan, develop data, collect, assemble, track, update, maintain Disinfectant-Sanitizer regulatory licensing applications for both new innovations and brand maintenance submissions.	20%
3. Core compliance - CEPA compliance with emphasis on Chemical Management Plan (CMP) notices using Lotus Notes, Excel, SAP, product lifecycle management software.	10%
4. Support ingredient CSR initiatives (example SmartLabel), CCMS claim matrices, label reviews and other MARCOMM reviews.	10%
5. Support Manager in various external advocacy activities in presenting Clorox POV with trade associations like CCSPA	5%
Note: Key Responsibilities may include other related duties as assigned	

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Minimum Requirements:	
Years and Type of Experience: Minimum 5-8 years' experience in a Regulatory Affairs position in disinfectant-sanitizer, healthcare or CPG Company with direct regulatory experience with Health Canada.	
Skills and Abilities: <ul style="list-style-type: none"> ● Disinfectant-sanitizer licensing with Health Canada ● Proficient knowledge of Disinfectant guidance, CEPA, F&DA, F&DR and CCCR, 2001. ● Detailed oriented, compliance mindset, document specialist. ● Consistently demonstrate commitment to compliance requirements and do-the-right-thing mentality in daily job function. ● Fast learner, quick thinker to develop knowledge of Clorox processes with minimal supervision. ● Team player - assume ownership for individual and team results ● Must have technical knowledge to solve technical problems, be able to work with R&D scientists and achieve GS objectives 	
Education Level/Degree: (Please clarify if equivalent experience is acceptable with no degree) <ul style="list-style-type: none"> ● Canadian University Degree (Bachelor or Master of Science or equivalent scientific discipline) with necessary industry regulatory experience to successfully perform the essential functions of the position. 	

Scope Factors:	
<ul style="list-style-type: none"> ● Position will report to Associate Research Fellow, GS, Canada. 	
Revenue Responsibility: if applicable, please indicate the business size (NCS) and the geographic scope (country, region, division) this position is related to in order to select the right benchmark:	
Other Scope Factors: External title: Regulatory Affairs Manager	

In case this position is a regrading due to a change in some parts of the job description or additional responsibilities, please complete also the information below:

Supplemental Position Information Required	
<p>Business Context: Provide detailed information regarding the business rationale driving the change in position.</p>	<p>This is a new FTE role. Canadian business has seen unprecedented growth since the onset of COVID-19 pandemic, particularly in Cleaning and PPD studios. This position will directly support and pave the way for further and maintain growth in these 2 studios. Clorox is a leading cleaning, disinfection and sanitization brand in Canada. Also, it is a leading innovator in this space by pioneering work in residual disinfection, electrostatic spray, public health and emergency use, etc. These growth opportunities require a role that adds capacity to the function and can add value to the Business Unit and Corporate Innovation project executions in Canada. Canada GS team and Cleaning and PPD studios will get greater value from this position by having the new FTE to focus on regulatory licensing filings and maintenance related to innovation launches and brand maintenance. The addition of this</p>

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	<p>position will significantly help support the 2 studios that have expanded since the strong growth of business (post COVID-19 pandemic). Our total number of projects in this space also has increased tremendously given the SARS-CoV-2 work along with all new innovation and brand maintenance projects.</p>
<p>Organization Change Summary: Provide detailed information regarding the key changes to the organization and how this position fits within the new structure.</p>	<p>This new role of Regulatory Scientist will be a more strategic role interfacing directly with PPD and Cleaning studios and US R&D and GS functions, driving good growth, innovation and brand maintenance projects forward.</p>
<p>Position Comparison (Position Upgrade/Change): Provide detailed information regarding the key changes to this position; change in responsibility, scope factors, etc.</p>	<p>No Changes – new position created</p>

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