

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

GST/HST No. 108 075 490

## I N V O I C E

**CCSPA MEMBERSHIP FEE**  
**January 1 – December 31, 2019**

**Payment due February 1, 2019**

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Please check the CCSPA Membership Fees Schedule. Then choose the correct category and fill in the appropriate information below to determine your **membership fee for the 12-month period January 1 to December 31, 2019.**

Annual Gross Sales \$ \_\_\_\_\_

Category No. \_\_\_\_\_

Base Membership Fee (see Column B on fee schedule) \$ \_\_\_\_\_

Plus: % over Minimum-for categories 11-16 (see Column C on fee schedule and example on page 2 of this invoice) \$ \_\_\_\_\_

Subtotal \$ \_\_\_\_\_

Plus applicable tax based on your invoice (billing) address: \$ \_\_\_\_\_

ON, US & International: 13% HST

NB/NS/NL/PEI: 15% HST

QC & Other Provinces: 5% GST

**TOTAL** \$ \_\_\_\_\_

**NOTE: Membership fees are in Canadian funds.**  
**Companies who are non-registrant, non-residents for GST purposes do not pay GST/HST on membership fees. If you meet this criteria, you must attach a (signed) letter attesting to this with your payment.**

**NOTE: US members – please remit your fee in Canadian dollars.**

**Example:**

Company A has sales of \$87,000,000. Category 13 = sales from \$80,000,001 to \$100,000,000. The fee is \$34,641.66 plus 0.0494873% on sales over the minimum as follows:

Category	13
2019 Fee:	\$34,641.66
Plus % over Minimum:	3,464.11
Fee for 2019	\$38,105.77

How to calculate % over minimum:

Total gross sales:	\$87,000,000.00
Minimum in Category 13:	- 80,000,000.00
Amount of Sales over Minimum:	\$7,000,000.00
Multiply by	X .000494873
Extra dues payable over minimum	\$3,464.11

**Definition of Consumer, Industrial and Institutional Specialty Products**

- the manufacture, processing, distribution or packaging of chemical specialties or chemical products and aerosols including but not limited to pesticides, germicides, antiseptics, sanitizers, disinfectants, deodorizers, waxes or related floor finishes, soaps, detergents, products for chemical sanitation, automotive care products, water treatment chemicals, air fresheners
- the supply of equipment, devices, containers, raw or other materials or services for or in respect of those articles listed above
- the products of any individual, partnership, firm or corporation which carries on its business outside of Canada, of a type or kind indicated above – if such products are sold in Canada through Agents or otherwise

**Send payment by cheque**  
to: CCSPA  
800-130 Albert Street  
Ottawa, ON  
K1P 5G4  
Canada

**TO send payment by wire/bank transfer, contact Nancy Hitchins at 613-232-6616, ext. 12.**

**NOTE: US members – please remit your fee in Canadian dollars.**

**Questions?**

Contact Nancy Hitchins by email at [hitchinsn@ccspa.org](mailto:hitchinsn@ccspa.org) or by phone at 613-232-6616, ext. 12

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*serving makers of formulated products for home and commercial use since 1958*

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<http://www.ccspa.org>; <http://www.healthycleaning101.org>